



# **YEARLY STATUS REPORT - 2020-2021**

## **Part A**

### **Data of the Institution**

#### **1.Name of the Institution**

**Government Bilasa Girls  
P.G.College Bilaspur (C.G.)**

- Name of the Head of the institution **Dr.S.L.Nirala**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
  
- Phone No. of the Principal **07752-224249**
- Alternate phone No. **07752-224249**
- Mobile No. (Principal) **9981122600**
- Registered e-mail ID (Principal) **bilasagirlscollege\_bilaspur@rediffmail.com**
  
- Address **Link Road**
- City/Town **Bilaspur**
- State/UT **Chhattisgarh**
- Pin Code **495001**

#### **2.Institutional status**

- Autonomous Status (Provide the date of conferment of Autonomy) **23/03/2019**
- Type of Institution **Women**
  
- Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the IQAC Co-ordinator/Director **Dr.Seema Mishra**
- Phone No. **9826467890**
- Mobile No: **9826467890**
- IQAC e-mail ID **drseema.mishra@gmail.com**

**3.Website address (Web link of the AQAR (Previous Academic Year))** <https://w.bilasagirlscollege.ac.in/newsData/Report663.pdf>

**4.Was the Academic Calendar prepared for that year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://www.bilasagirlscollege.ac.in/newData/Report671.pdf>

### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 3</b>	<b>B+</b>	<b>2.53</b>	<b>2021</b>	<b>17/08/2021</b>	<b>17/08/2026</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.04</b>	<b>2014</b>	<b>05/05/2014</b>	<b>04/05/2019</b>
<b>Cycle 1</b>	<b>B++</b>	<b>81</b>	<b>2006</b>	<b>02/02/2006</b>	<b>01/02/2011</b>

**6.Date of Establishment of IQAC** **14/12/2009**

**7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?**

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

**8.Provide details regarding the composition of the IQAC:**

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

**9.No. of IQAC meetings held during the year**      **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?      **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report      No File Uploaded

**10.Did IQAC receive funding from any funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1.Organized numerous WEBINARS. 2.Uploaded numerous video lectures in an educational portal "cgschool.in". 3. Separate portal for online examination was launched. 4. Incubation center "SAHYOG" was established. 5. Contributed and supported to organize online classes at divisional level for students in "HECG" an online application launched by the Department of Higher Education Government of Chhattisgarh.

**12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

Plan of Action	Achievements/Outcomes
To introduce New Programmes.	Six new programmes started under seif-finance scheme.
To sign MoU for academic interaction	Six MoUs were signed with different institution
Extension and Renovation	Two well equipped computer labs were constructed, new LCD projector was installed in the conference room, canteen was renovated, concrete approach road
Preparation of Academic Calendar for the session	Academic calendar was prepared for the session 2020-2021 and was circulated to the various departments.
To increase the number of seats in M.Sc.Botany and M.Sc. Food and Nutrition	Five more seats in each program was sanctioned.

**13. Was the AQAR placed before the statutory body?** Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Academic Council	05/01/2021

**14. Was the institutional data submitted to AISHE ?** Yes

- Year

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Government Bilasa Girls P.G.College Bilaspur (C.G.)
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• Autonomous Status (Provide the date of conferment of Autonomy)	23/03/2019
• Type of Institution	Women
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the IQAC Co-ordinator/Director	Dr.Seema Mishra

• Phone No.	9826467890				
• Mobile No:	9826467890				
• IQAC e-mail ID	drseema.mishra@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://w.bilasagirlscollege.ac.in/newsData/Report663.pdf">https://w.bilasagirlscollege.ac.in/newsData/Report663.pdf</a>				
<b>4.Was the Academic Calendar prepared for that year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.bilasagirlscollege.ac.in/newData/Report671.pdf">https://www.bilasagirlscollege.ac.in/newData/Report671.pdf</a>				
<b>5.Accreditation Details</b>					
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Cycle 3	B+	2.53	2021	17/08/2021	17/08/2026
Cycle 2	A	3.04	2014	05/05/2014	04/05/2019
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<b>6.Date of Establishment of IQAC</b>			14/12/2009		
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Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Provide details regarding the composition of the IQAC:</b>					
• Upload the latest notification regarding the composition of the IQAC by the HEI	<a href="#">View File</a>				
<b>9.No. of IQAC meetings held during the year</b>	3				
• Were the minutes of IQAC meeting(s)	Yes				

<p>and compliance to the decisions taken uploaded on the institutional website?</p>		
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<p>No File Uploaded</p>	
<p><b>10. Did IQAC receive funding from any funding agency to support its activities during the year?</b></p>	<p>No</p>	
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<p><b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b></p>		
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<p><b>12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b></p>		
Empty space for the answer to question 12		

Plan of Action	Achievements/Outcomes				
To introduce New Programmes.	Six new programmes started under self-finance scheme.				
To sign MoU for academic interaction	Six MoUs were signed with different institution				
Extension and Renovation	Two well equipped computer labs were constructed, new LCD projector was installed in the conference room, canteen was renovated, concrete approach road				
Preparation of Academic Calendar for the session	Academic calendar was prepared for the session 2020-2021 and was circulated to the various departments.				
To increase the number of seats in M.Sc.Botany and M.Sc. Food and Nutrition	Five more seats in each program was sanctioned.				
<b>13.Was the AQAR placed before the statutory body?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <thead> <tr> <th>Name of the statutory body</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Academic Council</td> <td>05/01/2021</td> </tr> </tbody> </table>		Name of the statutory body	Date of meeting(s)	Academic Council	05/01/2021
Name of the statutory body	Date of meeting(s)				
Academic Council	05/01/2021				
<b>14.Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Year</li> </ul>					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2020-2021</td> <td>11/02/2022</td> </tr> </tbody> </table>		Year	Date of Submission	2020-2021	11/02/2022
Year	Date of Submission				
2020-2021	11/02/2022				
<b>15.Multidisciplinary / interdisciplinary</b>					
To change the mindset of youngsters and make them realize the					



power of the Indian education system, authorities have seriously taken great efforts to introduce multidisciplinary education in the college. With multidisciplinary education in colleges, students get a right to choose their favorite subject, the subject that they want to learn. Subjects that can add some value to their knowledge. Multi-disciplinary education allows the students to understand the power of new ideas. It helps them develop a pragmatic attitude by allowing them to decide what subjects they will opt for and what could be their possible benefits. They get time to make a decision by calculating the risks & advantages. Thus, a multi-disciplinary program brings pragmatism and flexibility to the table. Soon the college will adopt NEP for the session 2022-2023.

**16.Academic bank of credits (ABC):**

**17.Skill development:**

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

**20.Distance education/online education:**

## Extended Profile

### 1.Programme

1.1 54

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2.Student

2.1 4486

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2 **1488**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3 **4426**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### **3.Academic**

3.1 **803**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2 **61**

Number of full-time teachers during the year:

## Extended Profile

### 1. Programme

1.1 54

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2. Student

2.1 4486

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Number of outgoing / final year students during the year:

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Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3 4426

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 3. Academic

3.1 803

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2	61
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3	90
Number of sanctioned posts for the year:	
<b>4.Institution</b>	
4.1	3480
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	100
Total number of Classrooms and Seminar halls	
4.3	150
Total number of computers on campus for academic purposes	
4.4	75,00,000
Total expenditure, excluding salary, during the year (INR in Lakhs):	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The Curricula of the institution is designed and formulated to meet the societal and Industrial challenges and the emerging trends. To fulfill this, the institute has taken major steps by reforming and reframing its curricula and also incorporating skill-based programmes. The local needs can be understood at two levels: 1) geographical, for example, city/town surrounding, and 2) language. Since the college offers all its programmes is to

develop the course/subject material which has relevance to the national and global developmental needs.

The POs carry components from contribution to the existing body of knowledge to the acquisition of general graduate skills; for example, For PG programmes, the PO generally are mastery of the subject knowledge, learning teaching skills, preparation for higher studies and so on, and for UG programmes, PO can be understanding the course/subject concepts, learning effective communication skills, and preparation for higher studies.

GBGPGC provide an opportunity to the students to acquire computer knowledge by courses like PGDCA, BCA, B.Sc Computer, B.Com Computer etc. Clinical Nutrition, Food and Quality Control are unique elective combinations where students can study nutrition.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	Nil

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year 09

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

667

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

36

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

12

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

GBGPGC incorporates multitude of learning experiences through acquisition of skills and knowledge that results in critical thinking, creativity and scientific temper among the students and transform them into life-long learners and innovators.

Each programme offers at least one course that integrates issues related to either gender, or environment, or human values or professional ethics. Since, one of the objects is to focus on women education, integrating gender issues in the curriculum has been its top priority.

In UG programmes, course on 'Environmental Studies' is integrated, focusing mainly on the topics environment protection, development of the mechanism to control air pollution, water pollution, soil pollution, noise pollution, thermal pollution and solid waste management etc. GBGPGC itself is involved in rain water harvesting, making the campus green by continuous plantations, waste management, using solar energy and so on, the students witness the hand on experiences in environment conservation practices and understand sustainability efforts.

The courses offered by the department of Commerce covers Principles of Management, Quality management, Corporate Governance and Business Ethics. Department of Political Science, Sociology, offers courses on 'human rights', Man and Society which provide in depth study, that deals with human values.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

9

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

28

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1734

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.4 - Feedback System

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

**E. None of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	Nil
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded



## 1.4.2 - The feedback system of the Institution comprises the following

### E. Feedback not collected

File Description	Documents
Provide URL for stakeholders' feedback report	Nil
Any additional information	No File Uploaded

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

4486

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1508

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Our main goal is the intellectual and all-round development of the girl students. Most of the Students are from rural background, so keeping in mind their environment and mental level, a conducive environment has been created for slow learner and advance learner at the college level. The advanced learners are identified by their academic performance and achievements. Special guidance and consultations are given to the advanced

learners to secure high percentage of marks in Semester examination. They are prepared for various competitive examinations by providing skills through question stage, speech, debates, co-learning, group discussion, project seminar etc. and are also motivated to get enrolled in certification courses.

Slow learners are identified and earmarked based on their poor academic performance in the continuous internal assessment tests and classroom interactions. Faculty members constantly monitor and work on enhancing the performance of weak students by regular counseling and providing moral support to them and encouraging them towards study through peer tutoring. Remedial classes and doubt clear classes are arranged for backlog subjects if needed.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
Nil	4486	61

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

we believe in providing participative learning experience to our students. Curriculum of each semester of different programmes focuses on innovative pedagogies to achieve the goal of experiential learning.

Department of home science and psychology organises internship program for students to gain field work experiences.

For linguistic proficiency, Language lab is established by the

dept. of English, dept. of Sanskrit organises Drama in Sanskrit language by the students, 'ABHIVYAKTI' is published by dept. of Hindi to facilitate writing skills.

To motivate students for research, research-based survey, lab-work is conducted by dept. of commerce.

Curriculum of geography dept. focuses on 'Lab to Land.'

Botanical garden is maintained by the students of botany dept.

Bird watching activities are done by dept. of zoology.

Soil testing of local areas are done by dept. of chemistry.

Lectures of academicians are organised by almost all depts for the students.

Field trips, educational tour, industrial visits are organised to develop the skill of critical thinking among the students.

In order to make learning more student centric and to enhance the knowledge and creativity of the student's quiz, PowerPoint presentations in seminars, project work, peer teaching, group discussion, assignments, poster making, slogan competition etc are conducted.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

During pandemic covid 19 when online mode was left the only platform to communicate with the students, teachers left no stone unturned in using various video conferencing tools to reach out students and make education available at their door step. Teachers used online applications like Google meet, zoom cloud meet, teach mint, Microsoft Teams, Webex, Go to Meeting, Blackboard, YouTube streaming etc to deliver lectures, assignments, study materials and also for conducting tests.

Institute provides all possible support;

Fully Wi-Fi campus

Video lectures recording room

Smart board & interactive projectors enabled Smart classrooms.

Open access library

Computer labs and Nodal centres, audio-visual language labs, seminar room

Apart from taking regular classes teachers were also engaged in delivering lectures in Govt. HECG portal designed and developed only for Government Degree Colleges of Chhattisgarh State. by Dept. of higher education, more than 150 lectures were delivered in a month by our teachers. Teachers of the institution also bring out the latest lecture series through their own YouTube channel.

A separate video lecture portal is available in college website in which all teachers upload their lectures and study materials, students can access it anytime semester wise, paper wise or teacher wise.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

61

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	No File Uploaded

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Having the autonomous status, the Institution have freedom in developing its own academic plans and organising the teaching learning and evaluation schedules in the following manner:

Definite process is followed in course determination Institute develops an academic calendar based on the Academic Calendar issued by the department of higher education, govt. of Chhattisgarh. With the involvement of Principal, COE, HOD's and stakeholders.

. The head of the department, after discussing with other faculty members, prescribes the course and is placed before the BOS for the approval. Courses passed by BOS are given final approval by Academic Council and Governing Body respectively.

It is available in the college website for the view of students, parents and faculty members before the commencement of the semester. It consists of all the academic activities planned for the semester which includes dates commencement of classwork, dates of internal exams, lab exams and external exams etc.

The academic calendar defines the number of teaching days available according to which timetables are prepared and session examinations are scheduled.

Teaching plans and lesson plans for each and every course are prepared and whole syllabus is divided into X units and Y lectures as per the teaching days

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

61

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

48

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

61

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

25-30 days

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

NIL

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The Autonomous Examination process is looked after by Principal/Chief Controller of Examination with a team of Examination Committee Members. During pandemic and Lockdown, the Govt. announced Online Open Book Examination for the students. In accordance with the directives of the University Online Practical Exams were conducted for both 'Under Graduate' and 'Post Graduate' students. The College carried out the online examinations smoothly and efficiently by using a software specially designed for generating eligible students list, creating attendance sheet, logistics to post-examination process for capturing attendance, coding of the answered booklets on the same day of examination, tabulation of marks after external evaluation declaration of exam results, certification, etc. Time tables are displayed on college website and class WhatsApp group. The automations are done for preparation of students list preparation of time tables, inviting paper setters /examiners, Coding and decoding of answer books generation of marks sheet, generation of result sheet, declaration of results within a month of completing the examinations, statement of marks/grade cards, etc. Adoption of advanced and auto software technology has brought rapidity and improved efficiency, reliability,

transparency and in the examination system.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The college has stated graduate attributes and learning objectives.

To attain these attributes Programme outcomes (POs), Programme specific outcomes (PSOs) for all academic programmes are stated by the Institute as per guidelines of NAAC.

Following attributes are included in the POs.

Knowledge outcomes

Skill outcomes

Values outcomes

POs and PSOs are designed to ensure complete and comprehensive learning about the program and courses as these are critical for the successful career of the student.

The course outcomes identify the minimum achievement required for success in

the course. They are based on the principles of Knowledge, Comprehension Application, Analysis, Synthesis, and Evaluation.

For each programme, PO/PSO and CO are designed through the following



process steps:

1) Head of department (HOD) consulted faculty and prepared the draft

version of the PSO and POs with the help of teachers, which are in

line with Graduate Attributes and Vision, Mission of the Institute

and department.

2) Views of alumni, employers are taken by head and teachers. HOD

and department faculty analysed and expressed their opinion on the

revised PSOs and POs.

3) The process was continuously monitored by Outcome Based Education

Committee and finally were approved by IQAC

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The learning outcomes are ensured using assessment methods. The assessment methods are internal examination, external examination, seminar, mini project and major project evaluation, assignments and laboratory evaluation.

We offer Undergraduate, Postgraduate and Research

programs and courses under the Faculty of Science Arts, Commerce

and

Science. The Programme outcomes, and course outcomes are evaluated by the institution by direct and indirect methods and considered Formative evaluation and summative evaluation.

Course outcomes are attained through direct and indirect methods.

Direct Attainment: We consider the following criteria in the direct attainment. Internal tests are conducted based on COs.

1. Class performance activities consisting of CIE/Formative assessment Like assignments / tutorials/experiments/quiz/any other activity related to COs is conducted.

2. A common format of programmed excel sheet is used for finding the average attainment of Cos.

#### SCIENCE AND COMMERCE

For measure PO in direct method a CO/PO matrix is used to measure

PO. The CO are linked to the PO using the CO vs PO matrix as stated

in Course.

#### Indirect Method Calculation

This method is purely survey oriented, So the calculations are based

on data and surveys collected from the following

Current Passing out students

Stakeholders

## Alumni

### Survey from placement officers

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1627

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

[NIL](#)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The undergraduate and post-graduate students are encouraged to provide innovative strategies of development. They provide products, strategies and programme design and evaluate these to respond to the emerging needs of a developing nation. Students are encouraged to innovate and launch their products. We are

therefore, be in the active association with Small scale industries group, Bilaspur. The research work in the college is promoted with a special focus on better understanding and well being of the individuals and the community. The hallmark of research at Bilasa Girls' College have been that the recommendations made after rigorous research have been accepted for community benefit, some of such research areas which have been able to contribute to the policy are presented here for holistic community development - monitoring Food safety and security, Food processing technologies, Therapeutic Diet Planning and evaluation, Girl Child Education, Health Communication, water treatments, identifying and documenting biodiversity here.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

00

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

## 3.2 - Resource Mobilization for Research

### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

00

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

### 3.2.2 - Number of teachers having research projects during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

### 3.2.3 - Number of teachers recognised as research guides

19

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

00

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

## 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Innovative ideas are emanating from the minds of students as well as teachers. These contemplations need a conducive environment to take a concrete shape, to nurture up and to be fruitful. Institute has recognized this basic philosophy. Under this scheme, the teachers write research proposals seeking seed

money to shape their innovative ideas. Teachers are also encouraged to write research proposals seeking research funds from various government agencies. The laboratories of the departments are well equipped and they can sustain shaping of innovative ideas and budgetary allocations for equipment, consumables and meeting special needs of research are provided.

The institute has recognized its ten departments for doctoral research. Here the faculty registers for Ph D and thus the research and innovations are promoted. There are 19 number of faculty members recognized for guiding Ph D in the institute. The faculty & students are encouraged to take up research & developmental activities by utilizing the existing resources. Thus, the research facilities for the indigenous faculties are readily available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

2

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

20

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year**

07

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year**

3



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

00

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

00

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

With an intention to inculcate a sense of involvement in nation building activities, the students are motivated and to lend their hands in different social activities. The extension and outreach activities targeted clean and green environment through different functional groups like NCC NSS, and several societal development activities with the collaboration with non-Governmental organizations and industries. The key aspects of the programme conducted includes, E-Waste Management, Tree Plantation, Awareness programme to attain Swachh Bharat vision, Zero-Waste management. In the nearby villages, several awareness

as well as action programmes were conducted to create involvement in Swachh Bharat mission. Students themselves are motivated to cultivate vegetable crops and supply the produce to the mass. Several awareness programmes are given to students and villages on plastic free India, Health and Hygiene, Digital India, Yoga, COVID protection and Eco- Development. Through NSS, ten days special camps in selected villages, several social welfare hands-on programmes were conducted every year. Most of our programme targeted Clean, Green, Sustainable Farming, and Livelihood Improving through different action plans of Swachh Bharat mission.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

00

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

27

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the

year

819

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.7 - Collaboration

#### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

00

File Description	Documents
Copies of documents highlighting collaboration	No File Uploaded
Any additional information	No File Uploaded

#### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

03

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	No File Uploaded
Any additional information	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College facilitates projector-base smart class romm including audio-vishual facility. One central laboratory provides facility apart from the departmental laboratory. Two computer

laboratories provides convenient facilities by accommodating 50-50 seats to the students online. Specifically the digital library and video center facilitates to the students in full swing.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The collegiate departments perform Goddess Saraswati and celebrate holi festivity, annual function and games for entertainment and enthusiasm of the students every year. The athletes of this college have represented at the State and National levels. The degree and diploma courses in YOGA and GAMES are run on the basis of professional skills. Students Covid 19, prevention of anxiety, laziness and health benefits, online yoga practice work was done from 15 April to 15 June 2020 . The excitement of UG and PG students participated in the program.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

33 and 04

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

7500000.00

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The collegiate library installed here is operated on the basis of Koha library management software. Book searches by OPAC and issuing process, reservation and return through Koha software are operated. In-house book reservation and digital library are facilitated by the central library. Internet and Wi-Fi facilities are provided for the competitive exams reading materials and online e-resources with the e-journals and e-books combinedly through INFLIBNET[ N-list].

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://192.168.1.24:8000/index.html">http://192.168.1.24:8000/index.html</a>

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources** A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

176084.00

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

253

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The entire campus comprises internet and Wi-Fi facilities which are available to the staff and students through 300 mbps BSNL and Jio internet fiber connection. Needful maintenance is done to the computer, printer, scanner, projector, smart board, LCD, camera and CC-TVs for surveillance and security and all the computers are secured by the Quick Heal AntiVirus Pro 22.00, 64 bit.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

##### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4402	214

File Description	Documents
Upload any additional information	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus**      A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**4.3.4 - Institution has facilities for e-content development:**      D. Any one of the above  
**Facilities available for e-content development**  
**Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

8700000.00



File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The procedures and policies for maintaining and utilizing physical, academic and support facilities include well equipped laboratories where lab technician and lab attendant generally, maintain the equipment/instrument/components of the labs and the entry and exit register. Teacher remain vigilant during the practical class hours service Engineer of the company is usually called for repair in case of any fault. IMG grant i.e. (Equipment Maintenance Grant) of UGC was used previously, now we use our own financial resources. A committee formed by the Principal has the sole responsibility of checking the stock and endorsing it. Central library fully automated and well facilitated reading room with an open wi-fi facility for students. The library also drives the utilization of e-resources like INFLIBNET N-List and National Digital Library of India (NDL). Departmental library is also maintained by all the departments. The committee checks and endorses the book stocks every year after examination. During covid 19 pandemic Teachers were engaged in developing and implementing modified approaches to the teaching and learning process. There is a remarkable growth in the field of sports and games. An efficient team of students represented the college at state and national level in different games. Maintaining the sports ground is challenging with the change in seasons, Nagar Nigam proves to be a helping hand to maintain

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the

## Government during the year

2629

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

## 5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology B. Any 3 of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	No File Uploaded

## 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

### 5.2.2 - Number of outgoing students progressing to higher education

413

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

13

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Nomination of student union is held every year which is done according to the merit list. During nomination of student union, the Student Union Committee notifies the dates of nomination as per academic calendar of Dept. of Higher Education. Admission committee perform the scrutiny of documents of top 5 meritorious

students of each class and give information in prescribed proforma. A committee of the senior Professors of each faculty again check the documents of nominated students. Due to pandemic nomination could not be done in the year 2020 - 2021. No notification was received by the State Govt.

Due to the ongoing pandemic, Student Union was not formed in the session 2020-21 but Departmental association played the role of bridging the gap between the students and the administration. Student representatives in various committees like IQAC, BOS also contributed in fulfilling administrative responsibilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

00

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumnae Association is a registered body, a formal meeting is called in the college every year. The members of the association are representatives of diverse fields from different streams. The alumnae meet organized every year in the institute. During these meets, achievements, progress, and plans are shared, and feedback is taken, which is taken into consideration while preparing the plans. The alumnae offer assistance in the form of educational aids like books, electric appliances, etc. and, sometimes in cash. A large number of teachers in the college are also alumnae of the institution; some of the former

faculties of the college are alumnae of the college who have contributed significantly to the development of the college. Therefore, the institute has maintained a close and intimate bond with the former faculties. The alumnae contribute to policymaking by their representation in the statutory and academic committees such as IQAC, Janbhagidari Samiti, BOS, etc. Some of the alumnae are expertise in their respective fields. They are invited to deliver academic lectures on the campus. The alumnae associated with the social reforms are invited in the NSS camps to encourage the volunteers to do social service.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

**5.4.2 - Alumni's financial contribution during the year** D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

**VISION**

"Saa Vidya Yaa Vimuktaye" ( Vishnu Puran 1.19.41)

Knowledge is that which liberates

The vision and mission of the institution is to evolve through collective leadership into a centre of academic excellence which while retaining its regional roots is able to encompass and articulate global concerns and the wider social imperatives. It seeks to achieve a wholesome synergy between academic practices, social empathy, cultural proclivities and cocurricular responsibilities so that all stakeholders may benefit and students particularly, may develop to their fullest potential. The Institution follows a democratic and participatory mode of

governance with all stakeholders participating actively in its administration. Every faculty members play an important role in implementing the vision and mission of the college and to that end play a proactive part in the decision making process.

Administration plays a pivotal role in the entire development of the institution. Institution firmly believes to provide quality education to the learners of this region. The college administration puts in very sincere role in the implication of policies, programs and initiatives associated with vision and mission of college. The administration ensures smooth functioning in all areas like admission, account, finance, record keeping, examination, evaluation and supervision and maintenance.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The institution always believes in the practices of decentralization and participative management. It reflects the policy decision making, planning and administration, and office management. various committees are formed for the proper functioning of the college.

Case study showing Decentralisation and Participative Management:-

The Governing Body, The Academic Council, and the Janbhagidari samitee delegate generous freedom and flexibility to the Principal, who in turn share it with the different levels of functionaries in the college. Some of the Committees are - The Admission Committee, The Examination Committee, Library committee, Student union Committee, College Magazine Committee, etc. These Committees contribute in a significant way to the participatory ethos of the institution.

The Governing body along with the principal provides the entire academic and operational support to all the academic and administrative matters. Internal Quality Assurance Cell monitors

the academic and administrative activities. Library also plays important role in initiating vision and mission of college. Physical Director/Sports officer looks in to the sports affairs in the college and constantly monitor the sports activities and events in and outside the college. Non Teaching staff plays crucial role in managing and accomplishing the work.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

As now RUSA is becoming the funding agency for the institutes of Higher education nation wise, thus we plan a strategic plan to get maximum grant and financial aid for the institutional development. Capacity Building, Data maintenance, analysis, proposal for construction work in the college, as the college building is more than 55 years old, proposal for the Construction of Auditorium, Classrooms, Canteen renewal, Toilet repairs, hostel repairs, stage modification, etc. A proposal for the up-gradation of college into MODEL COLLEGE by RUSA state office., the proposal was accepted and our college has been selected as MODEL COLLEGE.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

With the hands on experience, the institutional management is



designed in a way with transparency to get the optimum result out of it. A hierarchical sets up is established from top to down the level clearly demarking the duties, responsibilities, accountability, and authorities at every stage. Government Bilasa Girls P.G.College has been established in 1961. It has a Governing body to monitor and achieving the vision and mission of the institution. It has an effective organizational structure of the institution which monitors and improves the institution.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://ldrv.ms/w/s!Akdry72B34g6hCec0aP_McxqTgKY?e=T0tYjt">https://ldrv.ms/w/s!Akdry72B34g6hCec0aP_McxqTgKY?e=T0tYjt</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination** A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	No File Uploaded

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The strategies adopted by the Government of Chhattisgarh for faculty welfare include Career Advancement benefits for those who aspire for higher qualifications such as PhD There are government schemes to provide housing loans, temporary advance/ GPF part final/ grain advance/festival advance loan for the marriage of their children, or any medical emergency and

reimbursement and ex gratia at funeral. Uniform for class four employs, At the institutional level, College has provision for following social welfare schemes as per CG Govt. rules. College staff extends financial help to the colleagues in need through staff club. We have staff quarters for teaching and non-teaching staff.

The finance committee of the college is set up for the overall financial management of the college, especially for the Autonomous expenses. It approves the budget (income-expenditure) of the Autonomous section and decides on remuneration for various examination functions & Honorariums for the staff working in the autonomous section.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year**

14

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

54

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

To ensure maintenance of annual accounts and audits internal audit committee is formed. All vouchers are audited by the committee. The expenses incurred under different heads - Government Cash Book, P.D. Cash Book, A.F. Cash Book, J.B.Cash Book, Self Finance, Autonomous Cash Book, Hostel Cash Book, Red Cross Cash Book etc. are thoroughly checked by verifying the bills and vouchers. The committee ensures that all payments, expenditures, salary deposits, students fee deposited, accumulated funds are done. This exhibits the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds of the institution at all levels.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Government Bilasa Girls P.G.College receives funds from UGC, RUSA, CPE, and Chhattisgarh State Government. The funds received from the UGC in the past years have been utilized for minor research projects. A fund obtained from RUSA was utilized in enhancing ICT facilities, purchase of laboratory equipment, library software and furniture. . Funds received from State Government are promptly availed for extension activities, green initiatives of the college etc. The amalgamated fund during the last five years was used in the development of sports infrastructure for students and to finance students' participation in the University events. The self-finance fund is being used for payment of salary to teachers engaged in self-run programs.

The college has a functioning mechanism for mobilization and optimum utilization of funds and resources. Various departments through their Heads place their requirements to Purchase Committee constituted by the Principal. The Purchase Committee functions in consultation with the Heads of the departments, Library Committee, Student Welfare Committee, Amalgamated Fund Committee, Red Cross Committee, Sports Committee, Infrastructure Committee etc, to formulate strategies for fund mobilization and its optimal utilization. Optimal utilization of available

resources is ensured to cater the needs of the stake holders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:967d5619-2501-41ea-98c7-051932d8f214">https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:967d5619-2501-41ea-98c7-051932d8f214</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

After establishing the IQAC in the college, started working towards quality education and inculcating quality culture among the students and staff. The IQAC has also contributed towards institutionalizing the quality assurance strategies and developed various processes as follows:

1. Promote industrial involvement in academic practices by , industrial visits, workshops, and guest lecturers from experts, MoUs, etc.
2. Implementation of Outcome-based learning education in each program.
3. Introduces the aptitude classes and soft skill classes for students to enhance personality and employability.
4. Participation of college in AISHE.
5. Conducting quality programs i.e., seminars, webinars, guest lectures, conferences, etc.
6. Establishment of various processes to take feedback/surveys from various stakeholders.
7. To implement and enhance the use of ICT tools to strengthen the teaching-learning process.

8.Establishment of the Mentor-mentee process and its effective implementation.

9. To submit the Annual Quality Assurance Report (AQAR) annually to the NAAC.

10. To institutionalize the best efforts to make the campus ragging-free and develop the discipline in the students along with the establishment of grievance redressal cell.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

We all are amid an extraordinary situation emerging out of the global pandemic and the consequent lockdown. With thisprecedented lockdown everything has come down to an abrupt halt and the academic world is not an exception. In this type of situation e-learning has emerged as the most effective option-both for the students/teachers as well as college management.

Teaching is being given prominence through Smart Board based ICT along with conventional teaching method. Due to COVID situation various platforms like Google meet, Zoom, Jiomeet, etc were given preferences by the the faculty members. Numerous video lectures were uploaded for theoretical and practical studies. WEBINARS, E-Quiz, etc.were organised by the departments to motivate the students and teachers.

College library has been associated with INFLIBNET to link the library with global refernces. Computerization of the library has been completed. Reading room has been arranged. Six new programmes has been started under Self-Finance Scheme. Number of seats (5 more) in each increased for the Program M.Sc.Botany and M.Sc.FN . Two well equipped computer lab was constructed, LCD projector was installed in the conference room.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**C. Any 2 of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

GOVT BILASA GIRLS PG COLLEGE IS Committed to Providing a conducive environment for development of women, where they can realize their full potential, it takes women's issues into consideration and initiates to empower them by making them self-dependent, experts in their chosen domain, lifelong learners, socially committed, aware of civic responsibilities and zero tolerant to sexual harassment.

The committee undertaking gender equity and sensitization issues - in keeping with the UGC regulations the college makes it mandatory for every student at the time of admission to submit

anti- ragging affidavit. Committees against sexual harassment (CASH) functions in the institution to solve complaints of sexual harassment. This committee makes provision to endorse any complaint made by students, teachers, or office staff who feels being sexually tormented directly or indirectly. The records of the committees are maintained in a register. Use of ID CARD during college hours is made compulsory. CCTV CAMERAS has been installed in the campus.

The college is furnished with a common room for its students to allot them a personal space to interact, converse and relax when needed. A spacious, comfortable and well-lit room with proper ventilation, attached washroom, and clean drinking water.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

**Solid Waste Management-** A Lot of solid waste in form of discarded papers, pens, threads, metal pins, torn out envelopes, files, folders from office and departments and food and disposable waste from canteen are generated in the day-to-day functioning of the college. The college administration ensures that these solid wastes are duly collected within stipulated span of time. The solid waste is then segregated and deposited by the college janitors in the specified dustbins.

college management ensures proper disposal of biodegradable



waste from the college, college hostel, and college canteen. The leaf litter and garden waste; waste derived from fruit and vegetable origin from the hostel and canteen are collected and transported to compost pit, degraded into manure in due course of time and used in campus garden.

Liquid Waste Management- The liquid waste of sewage, laboratory, etc generated in the campus is managed by the college drainage system which is connected with the main drainage. Mostly the chemical waste produced in biochemistry lab is acidic such as the stock solution for titration. These chemical waste are collected and are used for floor cleaning in the institute.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered

**vehicles**

**3. Pedestrian-friendly pathways**

**4. Ban on use of plastic**

**5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy undertaken by the institution**

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

**B. Any 3 of the above**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment:  
Ramps/lifts for easy access to classrooms and centres  
Disabled-friendly washrooms  
Signage including tactile path lights, display**

**C. Any 2 of the above**

**boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative for not only recreation and amusement but also to generate the feeling of oneness and social harmony.

The college and its teacher and staff jointly celebrate the cultural and regional festivals, like, teacher's day, orientation and farewell program, Induction program, oath, plantation, Women's day, Yoga day, and also festivals like Saraswati Pooja celebration. Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. Besides academic and cultural activities, sports activities are performed for the physical development of the students. In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards

cultural, regional, linguistic, communal socioeconomic, and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution sensitizes the students and the employees to the constitutional obligations, about the values, rights, duties and their responsibilities, and constantly works to nurture them as better citizens of the country through various curricular and extra-curricular activities.

The institute hoists the National flag during national and regional festivals like Independence Day, Republic day and Chhattisgarh Rajyostava day. On these occasions, the Principal addresses the gathering and inspires students and staff by informing them about the qualities of freedom fighters, and emphasizing the duties and responsibilities of citizens. NCC and NSS volunteers exhibit the Gaurd of honour to the Principal, staff members and guests to show the discipline and respect to the head of the institution. The institution encourages participation of students in Sports and Games, NCC and NSS at National level to strengthen nationwide bond and relation.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct**

**A. All of the above**

**Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among people of India. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout.

Republic day- The institution celebrates Republic day on 26th January every year, commemorating the adoption of Indian constitution and spreading the message that India is the largest democratic country in the world. This is a day to remind the students about the constitution of the country and the need to abide by it at all times. The celebration includes the hoisting of national flag and spreading a warm message of nationalism in a speech by the Principal.

Independence Day is celebrated every year on 15th of August, parades and flag hoisting is organized and is celebrated to mark freedom of India from British rule. The institution encourages students to remember our national leaders and their sacrifices.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

**Best Practice: Title of the Practice: Adoption of new Techniques and Pedagogical methods for smooth conduct of curriculum.**

**Objective of the Practice: To modernize and integrate Education processes and systems and to provide better services to faculty, students, and staff, Excel performance of students.**

**The Context: Considering the pandemic situation for smooth functioning of academic's institute started conducting online classes on Google platform and HECG portal for students which has lectures recording facility helping to access whenever and wherever.**

**The Practice: User id & password is distributed in Whats-app group of students. Notification for the lectures is reflected in the group. Assignments, Sessional exams, Quizzes, Notes, e-contents, e-books can be uploaded in the group. Exam can be scheduled at respective date and time with locking mechanism.**

**Evidence of success: Smooth functioning of the academics was achieved on this platform. Each and every record of examination is maintained online that can be easily accessed by students and teachers acting as online repository. Webinars, Guest lectures can be conducted on this platform.**

**Problems encountered and Resources required: Due to poor network issues there is difficulty to retain attention and good strength during online classes. It is challenge for teachers to retain attention and keep the students engaged. Resources required are good network connectivity.**

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

We believe that college life is not all about academics, games, friends, and fun. It is also about learning to interact with other people, being aware of social, environmental and gender issues, and inequities in the society. We provide an opportunity to every student to contribute to make the society in which they live a better place and to grow as better individuals.

The NCC and NSS unit plans activities like tree plantation and field visits to expose the students to the pressing issues in our society. They are taken on field visits and encouraged to participate in competitions dealing with environmental issues. As a special thrust, societal development is also instilled on a large scale into the students through the active NCC and NSS unit which undertakes various services to inculcate social values. Throughout the year, the NCC and NSS unit undertakes a plethora of events ranging from street plays, cleanliness drives, tree plantation drives, donation drives, waste management drives, gender equity, field visits and many more.

In addition, many students also come up with ideas to contribute to society too, and we encourage them to go forward by supporting them in executing the ideas.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The Curricula of the institution is designed and formulated to meet the societal and Industrial challenges and the emerging trends. To fulfill this, the institute has taken major steps by reforming and reframing its curricula and also incorporating skill-based programmes. The local needs can be understood at two levels: 1) geographical, for example, city/town surrounding, and 2) language. Since the college offers all its programmes is to develop the course/subject material which has relevance to the national and global developmental needs.

The POs carry components from contribution to the existing body of knowledge to the acquisition of general graduate skills; for example, For PG programmes, the PO generally are mastery of the subject knowledge, learning teaching skills, preparation for higher studies and so on, and for UG programmes, PO can be understanding the course/subject concepts, learning effective communication skills, and preparation for higher studies.

GBGPGC provide an opportunity to the students to acquire computer knowledge by courses like PGDCA, BCA, B.Sc Computer, B.Com Computer etc. Clinical Nutrition, Food and Quality Control are unique elective combinations where students can study nutrition.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	Nil

#### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year



09

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year**

667

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.2 - Academic Flexibility**

**1.2.1 - Number of new courses introduced across all programmes offered during the year**

36

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System**

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

GBGPGC incorporates multitude of learning experiences through acquisition of skills and knowledge that results in critical thinking, creativity and scientific temper among the students and transform them into life-long learners and innovators.

Each programme offers at least one course that integrates issues related to either gender, or environment, or human values or professional ethics. Since, one of the objects is to focus on women education, integrating gender issues in the curriculum has been its top priority.

In UG programmes, course on 'Environmental Studies' is integrated, focusing mainly on the topics environment protection, development of the mechanism to control air pollution, water pollution, soil pollution, noise pollution, thermal pollution and solid waste management etc. GBGPGC itself is involved in rain water harvesting, making the campus green by continuous plantations, waste management, using solar energy and so on, the students witness the hand on experiences in environment conservation practices and understand sustainability efforts.

The courses offered by the department of Commerce covers Principles of Management, Quality management, Corporate Governance and Business Ethics. Department of Political Science, Sociology, offers courses on 'human rights', Man and Society which provide in depth study, that deals with human values.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

9

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

28

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1734

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.4 - Feedback System

<b>1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni</b>	<b>E. None of the above</b>
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File Description	Documents
Provide the URL for stakeholders' feedback report	Nil
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

<b>1.4.2 - The feedback system of the Institution comprises the following</b>	<b>E. Feedback not collected</b>
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File Description	Documents
Provide URL for stakeholders' feedback report	Nil
Any additional information	No File Uploaded

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

4486

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1508

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Our main goal is the intellectual and all-round development of the girl students. Most of the Students are from rural background, so keeping in mind their environment and mental level, a conducive environment has been created for slow learner and advance learner at the college level. The advanced learners are identified by their academic performance and achievements. Special guidance and consultations are given to the advanced learners to secure high percentage of marks in Semester examination. They are prepared for various competitive examinations by providing skills through question stage, speech, debates, co-learning, group discussion, project seminar etc. and are also motivated to get enrolled in certification courses.

Slow learners are identified and earmarked based on their poor academic performance in the continuous internal assessment tests and classroom interactions. Faculty members constantly monitor and work on enhancing the performance of weak students by regular counseling and providing moral support to them and encouraging them towards study through peer tutoring. Remedial classes and doubt clear classes are arranged for backlog subjects if needed.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
Nil	4486	61

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

we believe in providing participative learning experience to our students. Curriculum of each semester of different programmes focuses on innovative pedagogies to achieve the goal of experiential learning.

Department of home science and psychology organises internship program for students to gain field work experiences.

For linguistic proficiency, Language lab is established by the dept. of English, dept. of Sanskrit organises Drama in Sanskrit language by the students, 'ABHIVYAKTI' is published by dept. of Hindi to facilitate writing skills.

To motivate students for research, research-based survey, lab-work is conducted by dept. of commerce.

Curriculum of geography dept. focuses on 'Lab to Land.'

Botanical garden is maintained by the students of botany dept.

Bird watching activities are done by dept. of zoology.

Soil testing of local areas are done by dept. of chemistry.

Lectures of academicians are organised by almost all depts for the students.

Field trips, educational tour, industrial visits are organised to develop the skill of critical thinking among the students.

In order to make learning more student centric and to enhance the knowledge and creativity of the student's quiz, PowerPoint presentations in seminars, project work, peer teaching, group discussion, assignments, poster making,

slogan competition etc are conducted.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	Nil

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

During pandemic covid 19 when online mode was left the only platform to communicate with the students, teachers left no stone unturned in using various video conferencing tools to reach out students and make education available at their door step. Teachers used online applications like Google meet, zoom cloud meet, teach mint, Microsoft Teams, Webex, Go to Meeting, Blackboard, YouTube streaming etc to deliver lectures, assignments, study materials and also for conducting tests.

Institute provides all possible support;

Fully Wi-Fi campus

Video lectures recording room

Smart board & interactive projectors enabled Smart classrooms.

Open access library

Computer labs and Nodal centres, audio-visual language labs, seminar room

Apart from taking regular classes teachers were also engaged in delivering lectures in Govt. HECG portal designed and developed only for Government Degree Colleges of Chhattisgarh State. by Dept. of higher education, more than 150 lectures were delivered in a month by our teachers. Teachers of the institution also bring out the latest lecture series through their own YouTube channel.

A separate video lecture portal is available in college website in which all teachers upload their lectures and study

materials, students can access it anytime semester wise, paper wise or teacher wise.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

61

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	No File Uploaded

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Having the autonomous status, the Institution have freedom in developing its own academic plans and organising the teaching learning and evaluation schedules in the following manner:

Definite process is followed in course determination  
 Institute develops an academic calendar based on the Academic Calendar issued by the department of higher education, govt. of Chhattisgarh. With the involvement of Principal, COE, HOD's and stakeholders.

. The head of the department, after discussing with other faculty members, prescribes the course and is placed before the BOS for the approval. Courses passed by BOS are given final approval by Academic Council and Governing Body respectively.

It is available in the college website for the view of students, parents and faculty members before the commencement



of the semester. It consists of all the academic activities planned for the semester which includes dates commencement of classwork, dates of internal exams, lab exams and external exams etc.

The academic calendar defines the number of teaching days available according to which timetables are prepared and session examinations are scheduled.

Teaching plans and lesson plans for each and every course are prepared and whole syllabus is divided into X units and Y lectures as per the teaching days

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

61

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

48

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

61

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.5 - Evaluation Process and Reforms

#### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

25-30 days

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

NIL

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The Autonomous Examination process is looked after by Principal/Chief Controller of Examination with a team of Examination Committee Members. During pandemic and Lockdown, the Govt. announced Online Open Book Examination for the students. In accordance with the directives of the University Online Practical Exams were conducted for both 'Under Graduate' and 'Post Graduate' students. The College carried out the online examinations smoothly and efficiently by using a software specially designed for generating eligible students list, creating attendance sheet, logistics to post-examination process for capturing attendance, coding of the answered booklets on the same day of examination, tabulation of marks after external evaluation declaration of exam results, certification, etc. Time tables are displayed on college website and class WhatsApp group. The automations are done for preparation of students list preparation of time tables, inviting paper setters /examiners, Coding and decoding of answer books generation of marks sheet, generation of result sheet, declaration of results within a month of completing the examinations, statement of marks/grade cards, etc. Adoption of advanced and auto software technology has brought rapidity and improved efficiency, reliability, transparency and in the examination system.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The college has stated graduate attributes and learning objectives.

To attain these attributes Programme outcomes (POs), Programme

specific outcomes (PSOs) for all academic programmes are stated by

the Institute as per guidelines of NAAC.

Following attributes are included in the POs.

Knowledge outcomes

Skill outcomes

Values outcomes

POs and PSOs are designed to ensure complete and comprehensive

learning about the program and courses as these are critical for the

successful career of the student.

The course outcomes identify the minimum achievement required for success in

the course. They are based on the principles of Knowledge, Comprehension Application, Analysis, Synthesis, and Evaluation.

For each programme, PO/PSO and CO are designed through the following

process steps:

1) Head of department (HOD) consulted faculty and prepared the draft

version of the PSO and POs with the help of teachers, which are in

line with Graduate Attributes and Vision, Mission of the Institute

and department.

2) Views of alumni, employers are taken by head and teachers. HOD

and department faculty analysed and expressed their opinion on the

revised PSOs and POs.

3) The process was continuously monitored by Outcome Based Education

Committee and finally were approved by IQAC

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The learning outcomes are ensured using assessment methods. The assessment methods are internal examination, external examination, seminar, mini project and major project evaluation, assignments and laboratory evaluation.

We offer Undergraduate, Postgraduate and Research

programs and courses under the Faculty of Science Arts, Commerce and

Science. The Programme outcomes, and course outcomes are evaluated by the institution by direct and indirect methods

and considered Formative evaluation and summative evaluation.

Course outcomes are attained through direct and indirect methods.

Direct Attainment: We consider the following criteria in the direct attainment. Internal tests are conducted based on COs.

1. Class performance activities consisting of CIE/Formative assessment Like assignments / tutorials/experiments/quiz/any other activity related to COs is conducted.

2. A common format of programmed excel sheet is used for finding

the average attainment of Cos.

#### SCIENCE AND COMMERCE

For measure PO in direct method a CO/PO matrix is used to measure

PO. The CO are linked to the PO using the CO vs PO matrix as stated

in Course.

#### Indirect Method Calculation

This method is purely survey oriented, So the calculations are based

on data and surveys collected from the following

Current Passing out students

Stakeholders

Alumni

## Survey from placement officers

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1627

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

[NIL](#)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The undergraduate and post-graduate students are encouraged to provide innovative strategies of development. They provide products, strategies and programme design and evaluate these to respond to the emerging needs of a developing nation. Students are encouraged to innovate and launch their products. We are therefore, be in the active association with

Small scale industries group, Bilaspur. The research work in the college is promoted with a special focus on better understanding and well being of the individuals and the community. The hallmark of research at Bilasa Girls' College have been that the recommendations made after rigorous research have been accepted for community benefit, some of such research areas which have been able to contribute to the policy are presented here for holistic community development - monitoring Food safety and security, Food processing technologies, Therapeutic Diet Planning and evaluation, Girl Child Education, Health Communication, water treatments, identifying and documenting biodiversity here.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

**3.1.2 - The institution provides seed money to its teachers for research**

**3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)**

00



File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

00

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

### 3.2.2 - Number of teachers having research projects during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

### 3.2.3 - Number of teachers recognised as research guides

19

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

00

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

## 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Innovative ideas are emanating from the minds of students as well as teachers. These contemplations need a conducive environment to take a concrete shape, to nurture up and to be

fruitful. Institute has recognized this basic philosophy. Under this scheme, the teachers write research proposals seeking seed money to shape their innovative ideas. Teachers are also encouraged to write research proposals seeking research funds from various government agencies. The laboratories of the departments are well equipped and they can sustain shaping of innovative ideas and budgetary allocations for equipment, consumables and meeting special needs of research are provided.

The institute has recognized its ten departments for doctoral research. Here the faculty registers for Ph D and thus the research and innovations are promoted. There are 19 number of faculty members recognized for guiding Ph D in the institute. The faculty & students are encouraged to take up research & developmental activities by utilizing the existing resources. Thus, the research facilities for the indigenous faculties are readily available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

2

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of**

C. Any 2 of the above

**Research Ethics in the research methodology course work Plagiarism check through authenticated software**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

20

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year**

07

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.4 - Number of books and chapters in edited volumes / books published per teacher**

**during the year**

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**

**3.4.5.1 - Total number of Citations in Scopus during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

**3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**

**3.4.6.1 - h-index of Scopus during the year**

00

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

**3.5 - Consultancy**

**3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)**

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

With an intention to inculcate a sense of involvement in nation building activities, the students are motivated and to lend their hands in different social activities. The extension and outreach activities targeted clean and green environment through different functional groups like NCC NSS, and several societal development activities with the collaboration with non-Governmental organizations and industries. The key aspects of the programme conducted includes, E-Waste Management, Tree Plantation, Awareness

programme to attain Swachh Bharat vision, Zero-Waste management. In the nearby villages, several awareness as well as action programmes were conducted to create involvement in Swachh Bharat mission. Students themselves are motivated to cultivate vegetable crops and supply the produce to the mass. Several awareness programmes are given to students and villages on plastic free India, Health and Hygiene, Digital India, Yoga, COVID protection and Eco- Development. Through NSS, ten days special camps in selected villages, several social welfare hands-on programmes were conducted every year. Most of our programme targeted Clean, Green, Sustainable Farming, and Livelihood Improving through different action plans of Swachh Bharat mission.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year**

00

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

**3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)**

27

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**

819

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.7 - Collaboration**

**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

00

File Description	Documents
Copies of documents highlighting collaboration	No File Uploaded
Any additional information	No File Uploaded

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

03

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	No File Uploaded
Any additional information	No File Uploaded



## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College facilitates projector-base smart class room including audio-visual facility. One central laboratory provides facility apart from the departmental laboratory. Two computer laboratories provides convenient facilities by accommodating 50-50 seats to the students online. Specifically the digital library and video center facilitates to the students in full swing.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The collegiate departments perform Goddess Saraswati and celebrate holi festivity, annual function and games for entertainment and enthusiasm of the students every year. The athletes of this college have represented at the State and National levels. The degree and diploma courses in YOGA and GAMES are run on the basis of professional skills. Students Covid 19, prevention of anxiety, laziness and health benefits, online yoga practice work was done from 15 April to 15 June 2020 . The excitement of UG and PG students participated in the program.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

33 and 04

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

7500000.00

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The collegiate library installed here is operated on the basis of Koha library management software. Book searches by OPAC and issuing process, reservation and return through Koha software are operated. In-house book reservation and digital library are facilitated by the central library. Internet and Wi-Fi facilities are provided for the competitive exams reading materials and online e-resources with the e-journals and e-books combinedly through INFLIBNET [N-list].

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://192.168.1.24:8000/index.html">http://192.168.1.24:8000/index.html</a>

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books

A. Any 4 or more of the above

## Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

176084.00

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

#### 4.2.4.1 - Number of teachers and students using the library per day during the year

253

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	No File Uploaded

### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The entire campus comprises internet and Wi-Fi facilities which are available to the staff and students through 300

mbps BSNL and Jio internet fiber connection. Needful maintenance is done to the computer, printer, scanner, projector, smart board, LCD, camera and CC-TVs for surveillance and security and all the computers are secured by the Quick Heal AntiVirus Pro 22.00, 64 bit.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4402	214

File Description	Documents
Upload any additional information	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

D. Any one of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

8700000.00

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The procedures and policies for maintaining and utilizing physical, academic and support facilities include well equipped laboratories where lab technician and lab attendant generally, maintain the equipment/instrument/components of the labs and the entry and exit register. Teacher remain vigilant during the practical class hours service Engineer of the company is usually called for repair in case of any fault. IMG grant i.e. (Equipment Maintenance Grant) of UGC was used previously, now we use our own financial resources. A committee formed by the Principal has the sole responsibility of checking the stock and endorsing it. Central library fully automated and well facilitated reading room with an open wi-fi facility for students. The library also drives the utilization of e-resources like INFLIBNET N-List and National Digital Library of India (NDL). Departmental library is also maintained by all the departments. The committee checks and endorses the book stocks every year after examination. During covid 19 pandemic Teachers were engaged in developing and implementing modified approaches to the teaching and learning

process. There is a remarkable growth in the field of sports and games. An efficient team of students represented the college at state and national level in different games. Maintaining the sports ground is challenging with the change in seasons, Nagar Nigam proves to be a helping hand to maintain

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

2629

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities**  
**Soft Skills**  
**Language and Communication Skills**  
**Life**

**B. Any 3 of the above**

**Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies  
Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

### 5.2.2 - Number of outgoing students progressing to higher education

413

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

13



File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Nomination of student union is held every year which is done according to the merit list. During nomination of student union, the Student Union Committee notifies the dates of nomination as per academic calendar of Dept. of Higher Education. Admission committee perform the scrutiny of documents of top 5 meritorious students of each class and give information in prescribed proforma. A committee of the senior Professors of each faculty again check the documents of nominated students. Due to pandemic nomination could not be done in the year 2020 - 2021. No notification was received by the State Govt.

Due to the ongoing pandemic, Student Union was not formed in the session 2020-21 but Departmental association played the role of bridging the gap between the students and the administration. Student representatives in various committees like IQAC, BOS also contributed in fulfilling administrative responsibilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

00

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumnae Association is a registered body, a formal meeting is called in the college every year. The members of the association are representatives of diverse fields from different streams. The alumnae meet organized every year in the institute. During these meets, achievements, progress, and plans are shared, and feedback is taken, which is taken into consideration while preparing the plans. The alumnae offer assistance in the form of educational aids like books, electric appliances, etc. and, sometimes in cash. A large number of teachers in the college are also alumnae of the institution; some of the former faculties of the college are alumnae of the college who have contributed significantly to the development of the college. Therefore, the institute has maintained a close and intimate bond with the former faculties. The alumnae contribute to policymaking by their representation in the statutory and academic committees such as IQAC, Janbhagidari Samiti, BOS, etc. Some of the alumnae are expertise in their respective fields. They are invited to deliver academic lectures on the campus. The alumnae associated with the social reforms are invited in the NSS

camps to encourage the volunteers to do social service.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

**5.4.2 - Alumni's financial contribution during the year**

D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

#### VISION

"Saa Vidya Yaa Vimuktaye" ( Vishnu Puran 1.19.41)

Knowledge is that which liberates

The vision and mission of the institution is to evolve through collective leadership into a centre of academic excellence which while retaining its regional roots is able to encompass and articulate global concerns and the wider social imperatives. It seeks to achieve a wholesome synergy between academic practices, social empathy, cultural proclivities and cocurricular responsibilities so that all stakeholders may benefit and students particularly, may develop to their fullest potential. The Institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration. Every faculty members play an important role in implementing the vision and mission of the college and to that end play a proactive part in the decision making process.

Administration plays a pivotal role in the entire development of the institution. Institution firmly believes to provide quality education to the learners of this region. The college

administration puts in very sincere role in the implication of policies, programs and initiatives associated with vision and mission of college. The administration ensures smooth functioning in all areas like admission, account, finance, record keeping, examination, evaluation and supervision and maintenance.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The institution always believes in the practices of decentralization and participative management. It reflects the policy decision making, planning and administration, and office management. various committees are formed for the proper functioning of the college.

Case study showing Decentralisation and Participative Management:-

The Governing Body, The Academic Council, and the Janbhagidari samitee delegate generous freedom and flexibility to the Principal, who in turn share it with the different levels of functionaries in the college. Some of the Committees are - The Admission Committee, The Examination Committee, Library committee, Student union Committee, College Magazine Committee, etc. These Committees contribute in a significant way to the participatory ethos of the institution.

The Governing body along with the principal provides the entire academic and operational support to all the academic and administrative matters. Internal Quality Assurance Cell monitors the academic and administrative activities. Library also plays important role in initiating vision and mission of college. Physical Director/Sports officer looks in to the sports affairs in the college and constantly monitor the sports activities and events in and outside the college. Non Teaching staff plays crucial role in managing and accomplishing the work.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

As now RUSA is becoming the funding agency for the institutes of Higher education nation wise, thus we plan a strategic plan to get maximum grant and financial aid for the institutional development. Capacity Building, Data maintenance, analysis, proposal for construction work in the college, as the college building is more than 55 years old, proposal for the Construction of Auditorium, Classrooms, Canteen renewal, Toilet repairs, hostel repairs, stage modification, etc. A proposal for the up-gradation of college into MODEL COLLEGE by RUSA state office., the proposal was accepted and our college has been selected as MODEL COLLEGE.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

With the hands on experience, the institutional management is designed in a way with transparency to get the optimum result out of it. A hierarchical sets up is established from top to down the level clearly demarking the duties, responsibilities, accountability, and authorities at every stage. Government Bilasa Girls P.G.College has been

established in 1961. It has a Governing body to monitor and achieving the vision and mission of the institution. It has an effective organizational structure of the institution which monitors and improves the institution.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://ldrv.ms/w/s!Akdry72B34g6hCec0aP_McxqTgKY?e=T0tYjt">https://ldrv.ms/w/s!Akdry72B34g6hCec0aP_McxqTgKY?e=T0tYjt</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The strategies adopted by the Government of Chhattisgarh for faculty welfare include Career Advancement benefits for those who aspire for higher qualifications such as PhD There are government schemes to provide housing loans, temporary advance/ GPF part final/ grain advance/festival advance loan for the marriage of their children, or any medical emergency and reimbursement and ex gratia at funeral. Uniform for class four employs, At the institutional level, College has provision for following social welfare schemes as per CG

Govt. rules. College staff extends financial help to the colleagues in need through staff club. We have staff quarters for teaching and non-teaching staff.

The finance committee of the college is set up for the overall financial management of the college, especially for the Autonomous expenses. It approves the budget (income-expenditure) of the Autonomous section and decides on remuneration for various examination functions & Honorariums for the staff working in the autonomous section.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year**

14

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

54

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly

To ensure maintenance of annual accounts and audits internal audit committee is formed. All vouchers are audited by the committee. The expenses incurred under different heads - Government Cash Book, P.D. Cash Book, A.F. Cash Book, J.B.Cash Book, Self Finance, Autonomous Cash Book, Hostel Cash Book, Red Cross Cash Book etc. are thoroughly checked by verifying the bills and vouchers. The committee ensures that all payments, expenditures, salary deposits, students fee deposited, accumulated funds are done. This exhibits the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds of the institution at all levels.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)**

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

**6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources**

Government Bilasa Girls P.G.College receives funds from UGC, RUSA, CPE, and Chhattisgarh State Government. The funds received from the UGC in the past years have been utilized for minor research projects. A fund obtained from RUSA was utilized in enhancing ICT facilities, purchase of laboratory equipment, library software and furniture. . Funds received from State Government are promptly availed for extension activities, green initiatives of the college etc. The amalgamated fund during the last five years was used in the development of sports infrastructure for students and to finance students' participation in the University events. The self-finance fund is being used for payment of salary to teachers engaged in self-run programs.

The college has a functioning mechanism for mobilization and optimum utilization of funds and resources. Various departments through their Heads place their requirements to Purchase Committee constituted by the Principal. The Purchase Committee functions in consultation with the Heads of the departments, Library Committee, Student Welfare Committee,

Amalgamated Fund Committee, Red Cross Committee, Sports Committee, Infrastructure Committee etc, to formulate strategies for fund mobilization and its optimal utilization. Optimal utilization of available resources is ensured to cater the needs of the stake holders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:967d5619-2501-41ea-98c7-051932d8f214">https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:967d5619-2501-41ea-98c7-051932d8f214</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

After establishing the IQAC in the college, started working towards quality education and inculcating quality culture among the students and staff. The IQAC has also contributed towards institutionalizing the quality assurance strategies and developed various processes as follows:

1. Promote industrial involvement in academic practices by , industrial visits, workshops, and guest lecturers from experts, MoUs, etc.
2. Implementation of Outcome-based learning education in each program.
3. Introduces the aptitude classes and soft skill classes for students to enhance personality and employability.
4. Participation of college in AISHE.
5. Conducting quality programs i.e., seminars, webinars, guest lectures, conferences, etc.
6. Establishment of various processes to take

feedback/surveys from various stakeholders.

7. To implement and enhance the use of ICT tools to strengthen the teaching-learning process.

8. Establishment of the Mentor-mentee process and its effective implementation.

9. To submit the Annual Quality Assurance Report (AQAR) annually to the NAAC.

10. To institutionalize the best efforts to make the campus ragging-free and develop the discipline in the students along with the establishment of grievance redressal cell.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

We all are amid an extraordinary situation emerging out of the global pandemic and the consequent lockdown. With this unprecedented lockdown everything has come down to an abrupt halt and the academic world is not an exception. In this type of situation e-learning has emerged as the most effective option- both for the students/teachers as well as college management.

Teaching is being given prominence through Smart Board based ICT along with conventional teaching method. Due to COVID situation various platforms like Google meet, Zoom, Jiomeet, etc were given preferences by the the faculty members. Numerous video lectures were uploaded for theoretical and practical studies. WEBINARS, E-Quiz, etc.were organised by the departments to motivate the students and teachers.

College library has been associated with INFLIBNET to link the library with global refernces. Computerization of the

library has been completed. Reading room has been arranged. Six new programmes has been started under Self-Finance Scheme. Number of seats (5 more) in each increased for the Program M.Sc.Botany and M.Sc.FN . Two well equipped computer lab was constructed, LCD projector was installed in the conference room.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

C. Any 2 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

GOVT BILASA GIRLS PG COLLEGE IS Committed to Providing a conducive environment for development of women, where they

can realize their full potential, it takes women's issues into consideration and initiates to empower them by making them self- dependent, experts in their chosen domain, lifelong learners, socially committed, aware of civic responsibilities and zero tolerant to sexual harassment.

The committee undertaking gender equity and sensitization issues - in keeping with the UGC regulations the college makes it mandatory for every student at the time of admission to submit anti- ragging affidavit. Committees against sexual harassment (CASH) functions in the institution to solve complaints of sexual harassment. This committee makes provision to endorse any complaint made by students, teachers, or office staff who feels being sexually tormented directly or indirectly. The records of the committees are maintained in a register. Use of ID CARD during college hours is made compulsory. CCTV CAMERAS has been installed in the campus.

The college is furnished with a common room for its students to allot them a personal space to interact, converse and relax when needed. A spacious, comfortable and well- lit room with proper ventilation, attached washroom, and clean drinking water.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of

degradable and non-degradable waste (within a maximum of 200 words)

**Solid Waste Management-** A Lot of solid waste in form of discarded papers, pens, threads, metal pins, torn out envelopes files, folders from office and departments and food and disposable waste from canteen are generated in the day-to day functioning of the college. The college administration ensures that these solid wastes are dully collected within stipulated span of time. The solid waste is then segregated and deposited by the college janitors in the specified dustbins.

college management ensures proper disposal of biodegradeable waste from the college, college hostel, and college canteen. The leaf litter and garden waste; waste derived from fruit and vegetable origin from the hostel and canteen are collected and tranported to compost pit, degraded into manure in due course of time and used in campus garden.

**Liquid Waste Management-** The liquid waste of sewage, laboratory, etc generated in the campus is managed by the college drainage system which is connected with the main drainage. Mostly the chemical waste produced in biochemistry lab is acidic such as the stock solution for titration. These chemical waste are collected and are used for floor cleaning in the institute.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the**

**B. Any 3 of the above**

<b>campus</b>	
File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol>	<b>A. Any 4 or All of the above</b>
File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
<b>7.1.6 - Quality audits on environment and energy undertaken by the institution</b>	
<b>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</b> <ol style="list-style-type: none"> <li><b>1. Green audit</b></li> <li><b>2. Energy audit</b></li> <li><b>3. Environment audit</b></li> <li><b>4. Clean and green campus recognitions/awards</b></li> <li><b>5. Beyond the campus environmental promotional activities</b></li> </ol>	<b>B. Any 3 of the above</b>

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</b></p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted



several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative for not only recreation and amusement but also to generate the feeling of oneness and social harmony.

The college and its teacher and staff jointly celebrate the cultural and regional festivals, like, teacher's day, orientation and farewell program, Induction program, oath, plantation, Women's day, Yoga day, and also festivals like Saraswati Pooja celebration. Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. Besides academic and cultural activities, sports activities are performed for the physical development of the students. In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution sensitizes the students and the employees to the constitutional obligations, about the values, rights, duties and their responsibilities, and constantly works to nurture them as better citizens of the country through various curricular and extra-curricular activities.

The institute hoists the National flag during national and regional festivals like Independence Day, Republic day and Chhattisgarh Rajyostava day. On these occasions, the Principal addresses the gathering and inspires students and staff by informing them about the qualities of freedom fighters, and emphasizing the duties and responsibilities of

citizens. NCC and NSS volunteers exhibit the Gaurd of honour to the Principal, staff members and guests to show the discipline and respect to the head of the institution. The institution encourages participation of students in Sports and Games, NCC and NSS at National level to strengthen nationwide bond and relation.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among people of India. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout.

Republic day- The institution celebrates Republic day on 26th January every year, commemorating the adoption of Indian constitution and spreading the message that India is the largest democratic country in the world. This is a day to remind the students about the constitution of the country and the need to abide by it at all times. The celebration includes the hoisting of national flag and spreading a warm message of nationalism in a speech by the Principal.

Independence Day is celebrated every year on 15th of August, parades and flag hoisting is organized and is celebrated to mark freedom of India from British rule. The institution encourages students to remember our national leaders and their sacrifices.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

**Best Practice: Title of the Practice: Adoption of new Techniques and Pedagogical methods for smooth conduct of curriculum.**

**Objective of the Practice:** To modernize and integrate Education processes and systems and to provide better services to faculty, students, and staff, Excel performance of students.

**The Context:** Considering the pandemic situation for smooth functioning of academic's institute started conducting online classes on Google platform and HECG portal for students which has lectures recording facility helping to access whenever and wherever.

**The Practice:** User id & password is distributed in Whats-app group of students. Notification for the lectures is reflected in the group. Assignments, Sessional exams, Quizzes, Notes, e-contents, e-books can be uploaded in the group. Exam can be scheduled at respective date and time with locking mechanism.

**Evidence of success:** Smooth functioning of the academics was achieved on this platform. Each and every record of examination is maintained online that can be easily accessed by students and teachers acting as online repository. Webinars, Guest lectures can be conducted on this platform.

**Problems encountered and Resources required:** Due to poor network issues there is difficulty to retain attention and good strength during online classes. It is challenge for teachers to retain attention and keep the students engaged. Resources required are good network connectivity.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

We believe that college life is not all about academics, games, friends, and fun. It is also about learning to interact with other people, being aware of social, environmental and gender issues, and inequities in the society. We provide an opportunity to every student to

contribute to make the society in which they live a better place and to grow as better individuals.

The NCC and NSS unit plans activities like tree plantation and field visits to expose the students to the pressing issues in our society. They are taken on field visits and encouraged to participate in competitions dealing with environmental issues. As a special thrust, societal development is also instilled on a large scale into the students through the active NCC and NSS unit which undertakes various services to inculcate social values. Throughout the year, the NCC and NSS unit undertakes a plethora of events ranging from street plays, cleanliness drives, tree plantation drives, donation drives, waste management drives, gender equity, field visits and many more.

In addition, many students also come up with ideas to contribute to society too, and we encourage them to go forward by supporting them in executing the ideas.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

#### Plan of Action for the next Academic Year 2021-2022

- Proposal for Students Training Program
- Proposal for creating an environment through awareness program to realize their full potential for learning and solving their problems independently.
- Proposal to encourage the faculty members to take up minor research projects.
- Proposal to promote inter-disciplinary teaching and research.
- Proposal to showcase creativity of students.
- Proposal to organize workshops, seminars and conferences on state, national, and international level.